

How to Enroll in E-Statements and TruAlerts through Online Banking

1. Log in to Online Banking as usual.
2. On the blue menu bar to the left of the screen, click “Statements and Alerts” underneath the “Accounts” section.
3. On the next screen you will see the Notify User Agreement. Read through the agreement, and at the bottom you will see a box with a checkmark indicating that you agree to the terms and conditions. This box **must** be checked off in order to proceed.
4. Click the green “Continue” button at the bottom of the screen.
5. On the next screen, type in the email address that you would like the E-Statements sent to in the first field. Type in the same email address in the second field to confirm.
6. If you **do not** wish to receive information alerts on our CD rates, click the corresponding box to unselect this option.
7. Click the green “Subscribe” button at the bottom of the screen to finish enrolling. You will now be notified by email when your statements are available to view through Online Banking. You can now also use the TruAlerts system to set up email or mobile alerts for your account activity.

Thank you for enrolling in E-Statements and TruAlerts with Online Banking!